

# Request for payment of emergency commonhold assessment

**FORM 3**

2004

**This is a request for payment.** Interest will be payable on any late payment.  
Please refer to the commonhold community statement for further details and, if  
necessary, get independent advice.

To be completed by the  
commonhold association  
and sent to the unit-holder

Name of commonhold

Name of unit-holder

Address of unit-holder

Unit number

Name and address of  
commonhold association

Registered company  
number

Emergency assessment  
for the commonhold (in figures)

Percentage allocated to  
your unit (in figures)

**Amount of the  
emergency assessment  
allocated to your unit** (in figures)

(in words)

You are required to pay the  
above sum to the  
commonhold association by  DD/MM/YY

An emergency  
assessment is necessary  
for the following reasons  
(use additional sheet if necessary)

Signed (on behalf of the  
commonhold association)  Date

Name (please print)