

Reply to default notice

FORM 20 2004
To be completed by alleged defaulter and sent to the commonhold association

Please refer to the commonhold community statement for further details and, if necessary, get independent advice.

Name of commonhold

Name of alleged defaulter

Address of alleged defaulter

Name and address of commonhold association
NAME ADDRESS

I am the (tick and complete as appropriate)
 unit-holder of unit number
 tenant

I acknowledge receipt of your default notice dated / / DD/MM/YY

I (tick as appropriate)
 require further information before I am able to reach a conclusion on the matter
 accept the validity of your complaint
 dispute your complaint

Further details (such as information required, action to be taken or reasons for disputing the complaint)

Are you willing to try to resolve this problem by direct negotiation or by using arbitration, mediation, conciliation, or any other form of dispute resolution procedure involving a third party, other than legal proceedings?
 Yes
 No

Signed Date

Name (please print)