

Minutes of the Board Meeting held on Tuesday 23rd March 2021 online via Microsoft Teams

Present:

Wanda Goldwag (Interim Chair) (WG), Steve Jackson (SJ) and Victoria Elvidge (VE)

In attendance:

Anthony Essien (Chief Executive) (AE), Nicolette Davis (ND) (Note taker)

Observer: Ed Pitchforth (EP) (MHCLG)

1. 2021/03/1 Welcome and apologies for absence

1.1 There were no apologies for absence.

2. 2021/03/2 Declarations of interest

2.1 WG declared that she is an advisor to Smedvig Venture Capital; Chair of the Financial Conduct Authority's Consumer Panel. She is also the Independent Panel Chair of the Modification Panel for the Joint Office of Gas Transporters.

2.2 SJ declared that he is a member of the Audit Committee of Southway Housing Trust, a not-for-profit charitable organisation that is regulated by the Regulator of Social Housing. SJ makes the comment for the record as alongside its main social housing rental activities, it is also a freeholder that has dealings with leaseholders through their low-cost home ownership activities.

2.3 VE declared that she is Chair of the Social Sector (Building Safety) Engagement Best Practice Group

2.4 VE, SJ and AE all declared that they are long leaseholders.

3. 2021/03/3 Confirmation of the Minutes of the Board meeting held on 19th January 2021

3.1 The Minutes of the Board meeting held on 19th January 2021 were approved as a true and accurate copy.

4. 2021/03/4 Matters arising and action points from previous meetings

4.1 The Board noted the paper, and suggested that AE contact the First Tier Tribunal (Property Chamber) if their decisions have still not been received by email. **(ACTION AE)**

5. 2021/03/5 Chair and Chief Executive's Report

5.1 The Board noted the paper and AE updated the Board on the CMA announcement requiring Countrywide and Taylor Wimpey to remove onerous lease terms, and he provided reassurance that staff and the website are being kept updated.

5.2 AE updated the Board on challenges that the organisation had experienced with the Cloud migration project. The Board expressed great concern that the switch over had been fraught with many issues, including the provision of management data, and delay and that matters had not being escalated to senior Directors at Purple Matrix. The Board requested that AE investigate what aspects went wrong at our end with project management and feed this back to the Board. **(ACTION AE)**

The Board suggested AE speak regularly to the project manager to ensure he is updated as matters arise. **(ACTION AE)**

6. 2021/03/6a Draft LEASE 2021/22 Business Plan

6.1 The Board approved the paper, congratulated management and thanked EP for his observations. The plan now needs to be sent to MHCLG **(ACTION AE)**

7. 2021/03/7a Performance Report to February

7.1 AE presented the paper however was only able to provide data up to 12th February 2021.

8. 2021/03/8a Finance Report to December

8.1 The Board noted the paper and AE notified the Board that he is unable to clarify dilapidations for FBH at this time, however, will arrange a telephone conversation with the appropriate contact to confirm and update the Board (**ACTION AE**)

9.0 2021/03/9a Future Work Plan and Meeting Dates

9.1 The Board approved the work plan and requested that the amendment of the Memorandum and Articles of Association be added to the work plan for May.

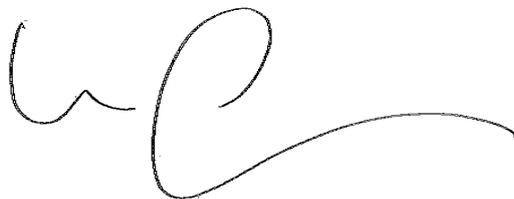
The Board requested that EP ensure that WG and VE's terms are extended to provide ongoing governance for the organisation. EP assured the Board that this would be executed in good time (**ACTION EP**).

It was agreed that with only two members of the Board, Remuneration Committee (RC) and Audit and Risk Assurance Committee (ARC) from 1st August, that RC and ARC meetings will take place on the same day as Board meetings, one after the other.

10. 2021/03/9b Any Other Business

10.1 AE asked Board members to provide him with their updated declarations of interest. They requested that AE send them their existing declaration forms as a reminder .

Next Board meeting date and time: Tuesday 18th May 2021 at 12.30pm online via Microsoft Teams

A handwritten signature in black ink, consisting of a stylized 'W' followed by a large loop and a long horizontal stroke.