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| First-tier Tribunal Property Chamber (Residential Property) | **Ref no.** (for office use only) |
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| **Application for permission to appeal a decision to the Upper Tribunal (Lands Chamber)**  Part 6 of The Tribunal Procedure (First-tier Tribunal) (Property Chamber) Rules 2013 | |
| **It is important that you read the notes below very carefully before you complete this form. You should also read the Guidance on Appeal note, which was sent to you by the Tribunal with the decision which you seek to appeal, along with our booklet on appeals.**  This is the correct form to use if you want to ask the First-tier Tribunal (‘the tribunal’) for permission to appeal to the Upper Tribunal (Lands Chamber) against a decision of the tribunal.  ***Note:*** *the applicant for permission must have been a party to the tribunal proceedings.*  **Please send your completed application form to the appropriate regional tribunal office.** (See the Annex to this form for regional office addresses)**. Please note that your application must be received by the tribunal within 28 days after the date on which the tribunal sent its reasons for the decision which you wish to appeal. (But see section 4 below as to the possibility of an out of time application).** Please can you send additional copies to send to the other party/parties.  **If you have any questions about how to fill in this form, or the procedures the tribunal will use please call the regional office.** | |

**If you are completing this form by hand please use BLOCK CAPITAL LETTERS.**

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| 1. **DETAILS OF APPLICANT(S) AND THEIR REPRESENTATIVE(S)** | | | | | | | | | | | | |
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|  | | Name of applicant(s): | | |  | | | | | |  | |
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|  | | | Capacity |  | | | | | | |  |
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|  | Address (including postcode): | | | | | | | | | |  | |
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|  | Address for correspondence (*if different from above*): | | | | | | | | | |  | |
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|  | Telephone: | | | | | | | | | |  | |
|  | *Day:* | | | |  | *Evening:* |  | *Mobile:* | |  |  | |
|  | | | | |  | | | | | |  | |
|  | Email address: | | | |  | | | *Fax:* | |  |  | |
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|  | Name and address of representative - where details of a representative have been given, all correspondence and communications will be with them until the tribunal is notified that they are no longer acting. | | | | | | | | | |  | |
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| 1. **DETAILS OF PROPERTY** | | | | | | | |
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|  | Address (including postcode) of subject property | | | | | |  |
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| 1. **DETAILS OF POTENTIAL RESPONDENTS AND THEIR REPRESENTATIVES** | | | | | | | | |
|  | |  | | | | | |  |
|  | Name of respondent: |  | | | | | |  |
|  | | | | | |  | |  |
|  | Address (including postcode): | | | | | | |  |
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|  |  | | | | | | |  |
|  | Address for correspondence (*if different from above*): | | | | | | |  |
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|  | Telephone: | | | | | | |  |
|  | *Day:* |  | *Evening:* |  | *Mobile:* | |  |  |
|  | |  | | | | | |  |
|  | Email address: |  | | | *Fax:* | |  |  |
|  |  |  | | |  | |  |  |
|  | Capacity (e.g. Local Housing Authority, landlord, tenant, site owner, occupier): | | | | | | |  |
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|  | Name and address of representative | | | | | | |  |
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| 1. **FIRST-TIER TRIBUNAL DETAILS** | | | | | | | | | |
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| Name of tribunal region: | | |  | | | | | |  |
|  | | |  | | | |  | |  |
| Tribunal decision reference number: | | |  | | | |  | |  |
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| As noted above, request for permission to appeal must be made within 28 days of the date on which the tribunal sent its reasons for the decision which you wish to appeal. However, the tribunal may permit an application to be received outside that period.  If you require an extension of the 28 day period please set out below the reasons for your request and for any delay in applying. | | | | | | | | |  |
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| 1. **REASONS FOR APPLICATION FOR PERMISSION TO APPEAL** | | | | | | | |
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| (a) The decision shows that the tribunal wrongly interpreted or wrongly applied the relevant law | | | | | |  |  |
| (b) The decision shows that the Tribunal wrongly applied or misinterpreted or disregarded a relevant principle of valuation or other professional practice | | | | | |  |  |
| (c) The tribunal took account of irrelevant considerations, or failed to take account of relevant considerations or evidence, or there was a substantial procedural defect | | | | | |  |  |
| (d)The point or points at issue is or are of potentially wide implication | | | | | |  |  |
| (e) Reasons other than (a) to (d) above | | | | | |  |  |
|  | Please tick the relevant box(es) and set out below why you think that the tribunal decision is wrong. You may attach an additional sheet if necessary. Please note that if you are seeking permission to appeal against a decision made by the tribunal under the Rent Act 1977, the Housing Act 1988 or the Local Government and Housing Act 1989, this can only be on a point of law. | | | | | |  |
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| **6. STATEMENT OF TRUTH** | | | | |
| **The statement of truth must be signed and dated.**  **I believe that the facts stated in this application are true.** | | | | |
| **Signed:** |  | Dated: |  |  |
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| **ANNEX: Addresses of Tribunal Regional Offices** | | | |
|  | **NORTHERN REGION**  HM Courts & Tribunals Service, First-tier Tribunal (Property Chamber) Residential Property,  1st Floor, Piccadilly Exchange, Piccadilly Plaza, Manchester M1 4AH | **Telephone:** 01612 379491  **Fax:** 01264 785 128 | |
|  | **This office covers the following Metropolitan districts:** Barnsley, Bolton, Bradford, Bury, Calderdale, Doncaster, Gateshead, Kirklees, Knowsley, Leeds, Liverpool, Manchester, Newcastle-upon-Tyne, Oldham, Rochdale, Rotherham, St. Helens, Salford, Sefton, Sheffield, Stockport, Sunderland, Tameside, Trafford, Tyneside (North & South), Wakefield, Wigan and Wirral.  **It also covers the following unitary authorities:** Hartlepool, Middlesborough, Redcar and Cleveland, Darlington, Halton, Blackburn with Darwen, Blackpool, Kingston-upon-Hull, East Riding of Yorkshire, Northeast Lincolnshire, North Lincolnshire, Stockton-on-Tees, Warrington and York.  **It also covers the following Counties:** Cumbria, Durham, East Cheshire, Lancashire, Lincolnshire, Northumberland, North Yorkshire and West Cheshire. | | |
|  | **MIDLAND REGION**  HM Courts & Tribunals Service  First-tier Tribunal (Property Chamber) Residential Property, 15th Floor, Centre City Tower, 5-7 Hill Street, Birmingham, B5 4UU | | **Telephone:** 0121 600 7888  **Fax:** 01264 785 122 |
|  | **This office covers the following Metropolitan districts:** Birmingham, Coventry, Dudley, Sandwell, Solihull, Walsall and Wolverhampton.  **It also covers the following unitary authorities:** Derby, Leicester, Rutland, Nottingham, Herefordshire, Telford and Wrekin and Stoke-on-Trent.  **It also covers the following Counties:** Derbyshire, Leicestershire, Nottinghamshire, Shropshire, Staffordshire, Warwickshire and Worcestershire. | | |
|  | **EASTERN REGION**  HM Courts & Tribunals Service  First-tier Tribunal (Property Chamber) Residential Property, Cambridge County Court, 197 East Road  Cambridge, CB1 1BA | | **Telephone:** 01223 841 524  **Fax:** 01264 785 129  DX 97650 Cambridge 3 |
|  | **This office covers the following unitary authorities:** Bracknell Forest, West Berkshire, Reading, Slough, Windsor and Maidenhead, Wokingham, Luton, Peterborough, Milton Keynes, Southend-on-Sea and Thurrock.  **It also covers the following Counties:** Bedfordshire, Berkshire, Buckinghamshire, Cambridgeshire, Essex, Hertfordshire, Norfolk, Northamptonshire, Oxfordshire and Suffolk. | | |
|  | **SOUTHERN REGION**  HM Courts & Tribunals Service, First-tier Tribunal (Property Chamber) Residential Property, Havant Justice Centre, The Court House, Elmleigh Road, Havant, Hants, PO9 2AL | | **Telephone:** 01243 779 394  **Fax:** 0870 7395 900 |
|  | **This office covers the following unitary authorities:** Bath and Northeast Somerset, Bristol, North Somerset, South Gloucestershire, Bournemouth, Plymouth, Torbay, Poole, Swindon, Medway, Brighton and Hove, Portsmouth, Southampton and the Isle of Wight.  **It also covers the following Counties:** Cornwall and the Isles of Scilly, Devon, Dorset, East Sussex, Gloucestershire, Hampshire, Kent, Somerset, Surrey, West Sussex and Wiltshire. | | |
|  | **LONDON REGION**  HM Courts & Tribunals Service, First-tier Tribunal (Property Chamber) Residential Property,  10 Alfred Place, London WC1E 7LR | | **Telephone:** 020 7446 7700  **Fax:** 01264 785 060 |
|  | **This office covers all the London boroughs.** | | |

The Ministry of Justice and HM Courts and Tribunals Service processes personal information about you in the context of tribunal proceedings.

For details of the standards we follow when processing your data, please visit the following address <https://www.gov.uk/government/organisations/hm-courts-and-tribunals-service/about/personal-information-charter>

To receive a paper copy of this privacy notice, please call 0300 123 1024/ Textphone 18001 0300 123 1024.